

Name of the activity being assessed	Discretionary Concessionary Travel		
Directorate / Department	Growth and Development	Service	Transport Team
Assessment Author	Mike Cliffe		
Is this a new or existing activity?	<input checked="" type="checkbox"/> New <input type="checkbox"/> Existing	Responsible manager / director for the assessment	Martin Eden, Director of Environment and Leisure
Date EIA started	13/09/2018	Implementation date of the activity	01/11/2018

SECTION 1 - ABOUT YOUR ACTIVITY

How was the need for this activity identified? i.e. Why are we doing this activity?	<p>The Council provides a discretionary addition to the national statutory “English National Concessionary Travel Scheme (ENCTS)”, allowing holders of a Disabled Person’s NoWCARD to travel at a 50 pence flat fare on local bus services that begin before 9:30am Mondays to Fridays.</p> <p>There has been no increase of the 50 pence charge for over 10 years.</p>
What is the activity looking to achieve? What are the aims and objectives?	<p>To increase the cost of this discretionary addition to the ENCTS from 50 pence to £1, to reflect increasing bus fares in the period 2008-2018, and for users to use one coin to make the transaction.</p>
Services currently provided (if applicable)	50 pence pre 9:30am cost of a bus journey for Blind and Disabled NoWCARD holders.
Type of activity	<input type="checkbox"/> Budget changes <input checked="" type="checkbox"/> Change to existing activity <input type="checkbox"/> Decommissioning <input type="checkbox"/> Commissioning <input type="checkbox"/> New activity <input type="checkbox"/> Other [please state here]

SECTION 2 - UNDERSTANDING YOUR CUSTOMER**What resources will support in undertaking the equality analysis and impact assessment?**

Transport Act 1985
 Transport Act 2000
 Travel Concession (Eligibility) Act 2002
 Concessionary Bus Travel Act 2007

Who are you consulting with? How are you consulting with them?

The Council consulted on proposals to increase the discretionary charge for six weeks from 5th July 2018 and 17th August 2018.

Paper questionnaires were made available at the Blackburn Visitor Centre and the consultation was also made available online at www.blackburn.gov.uk and via the Shuttle e-newspaper at <https://theshuttle.org.uk>

A Press Release on the proposals was issued by the Council, and the Lancashire Telegraph featured an article on the consultation which was published on the 9th July 2018 via <https://www.lancashiretelegraph.co.uk/news/16341305.mooted-price-rise-for-disabled-travel-card-scheme/#comments-anchor>

The questionnaire covered two main topics:

- The use of the Disabled Person's NoWCARD
- Views on proposals to increase the flat fare from 50 pence to £1.


Who does the activity impact upon?*	Service users	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Indirectly			
	Members of staff	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Indirectly			
	General public	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Indirectly			
	Carers or families	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Indirectly			
	Partner organisations	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Indirectly			
Does the activity impact positively or negatively on any of the protected characteristics as stated within the Equality Act (2010)?* The groups in blue are not protected characteristics (please refer to p. 3 of the guidance notes)	Positive impact	<input type="checkbox"/> Age	<input type="checkbox"/> Disability	<input type="checkbox"/> Gender reassignment	<input type="checkbox"/> Marriage & Civil Partnership	<input type="checkbox"/> Pregnancy & maternity	<input type="checkbox"/> Vulnerable groups
		<input type="checkbox"/> Race	<input type="checkbox"/> Religion or belief	<input type="checkbox"/> Sex	<input type="checkbox"/> Sexual orientation	<input type="checkbox"/> Deprived communities	<input type="checkbox"/> Carers
	Negative impact	<input type="checkbox"/> Age	<input checked="" type="checkbox"/> Disability	<input type="checkbox"/> Gender reassignment	<input type="checkbox"/> Marriage & Civil Partnership	<input type="checkbox"/> Pregnancy & maternity	<input type="checkbox"/> Vulnerable groups
		<input type="checkbox"/> Race	<input type="checkbox"/> Religion or belief	<input type="checkbox"/> Sex	<input type="checkbox"/> Sexual orientation	<input type="checkbox"/> Deprived communities	<input type="checkbox"/> Carers
	No impact	<input type="checkbox"/> Age	<input type="checkbox"/> Disability	<input type="checkbox"/> Gender reassignment	<input type="checkbox"/> Marriage & Civil Partnership	<input type="checkbox"/> Pregnancy & maternity	<input type="checkbox"/> Vulnerable groups
		<input type="checkbox"/> Race	<input type="checkbox"/> Religion or belief	<input type="checkbox"/> Sex	<input type="checkbox"/> Sexual orientation	<input type="checkbox"/> Deprived communities	<input type="checkbox"/> Carers

***If no impact is identified on any of the protected characteristics a full EIA may not be required. Please contact your departmental Corporate Equality & Diversity representative for further information.**

Does the activity contribute towards meeting the Equality Act's general Public Sector Equality Duty?

DUTY	DOES THE ACTIVITY MEET THIS DUTY? EXPLAIN
Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act	The activity does not impact in this area.
Advance equality of opportunity between those who share a protected characteristic and those who do not	The activity does affect negatively on Blind and Disabled holders of the ENCTS NoWCARD who travel pre 9:30am Mondays to Fridays.
Foster good relations between people who share a protected characteristic and those who do not	The activity does not impact in this area.

ASSESSMENT	Is a full EIA required?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Please explain how you have reached your conclusion			
A negative impact on Disabled residents (2010 Equality Act)			

Author Signature	Mike Cliffe	Date	13/09/2018
Head of Service/Director Signature		Date	14/09/2018
<i>The above signatures signify acceptance of the ownership of the Initial EIA and the responsibility to publish the completed Initial EIA as per the requirements of the Equality Act 2010.</i>			
Departmental E&D Lead Signature	Gwen Kinloch	Date	14/09/2018

FULL EQUALITY IMPACT ASSESSMENT**SECTION 3 – ANALYSIS OF IMPACT**

Does the activity have the **potential** to:

- **positively** impact (benefit) any of the groups?
- **negatively** impact/exclude/discriminate against any group?
- **disproportionately** impact any of the groups?

Explain how this was identified – through evidence/consultation.

Any negative impacts that are identified within the analysis need to be captured within the action plan in **Section 4**

N.B. Marriage & Civil Partnership is only a protected characteristic in terms of work-related activities and NOT service provision

Characteristic	Positive	Negative	Don't know	Reasons for positive and/or negative impact Please include all the evidence you have considered as part of your analysis	Action No.
Age	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The activity will impact negatively on holders of Blind and Disabled NoWCARDs who travel pre 9:30am Mondays to Fridays, who will pay £1 to travel in the peak period rather than at the current 50 pence fare. The increase in fare will allow the Council to continue to offer a discretionary enhancement to Blind and Disabled NoWCARD holders.	1,2,3
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Marriage & Civil Partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Pregnancy & Maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Race	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Religion or Belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Sexual orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Vulnerable Groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Deprived Communities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Carers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact	
Other [please state]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

<p>Does the activity raise any issues for community cohesion?</p> <p>Does the activity contribute positively towards community cohesion?</p>	No
<p>Does the activity raise any issues in relation to human rights as set out in the Human Rights Act 1998? Details of which can be found here</p>	No
<p>Does the activity support / aggravate existing departmental and/or corporate risk?</p>	No

CONCLUSIONS OF THE ANALYSIS

Action following completion of the impact assessment			
<input type="checkbox"/> No major change in the activity	<input type="checkbox"/> Adjust activity	<input checked="" type="checkbox"/> Continue with activity	<input type="checkbox"/> Stop and reconsider activity
Please explain how you have reached your conclusion			
<p>The response from the Consultation exercise, and the fact that 18% of respondents disagreed with the proposals (the other 82% either “strongly agreed / tended to agree / neither agreed nor disagreed”), accompanies the recommendation to continue with the activity. The increase in fare will allow the Council to continue to offer a discretionary enhancement to Blind and Disabled NoWCARD holders.</p>			


ACTION PLAN

Action No.	What is the negative / adverse impact identified?	Actions required to reduce / mitigate / eliminate the negative impact	Resources required	Responsible officer(s)	Target completion date
1	The proposal will make it more expensive for disabled people to travel before 9:30am. For those who do need to travel before 9:30am to begin work, to fulfil caring duties or medical appointments, this will adversely affect their ability to participate in public life and may not assist in advancing equality of opportunity for this group.	<p>Four out of the seven (57%) of the respondents to Question 8 (would you travel by bus less often) said that the proposal would mean that they would not travel by bus less often.</p> <p>Half of respondents to Question 3 use the Disabled NoWCARD to travel pre 9:30am “a few times a month”.</p> <p>Only two of the eleven (18%) respondents disagreed with the proposals.</p> <p>The impacts of the proposals will therefore be limited.</p>	None	Mike Cliffe, Strategic Transport Manager	1 st November 2018
2	Impact on those Blind and Disabled NoWCARD holders who make more than one bus trip prior to 9:30am.	<p>Of the respondees, Four out of six respondents to Question 4 (75%), stated that they only spend 50 pence on pre 9:30am travel (i.e. only travel once).</p> <p>The impacts of the proposals will therefore be limited.</p>	None	Mike Cliffe, Strategic Transport Manager	1 st November 2018
3	Unfair discrimination on Blind and Disabled NoWCARD holders	Holders of older persons NoWCARDs pay full fare before 9:30am, and these fares have increased substantially since 2008, with most rising significantly more than 50 pence per journey.	None	Mike Cliffe, Strategic Transport Manager	1 st November 2018

The responsibility for establishing and maintaining the monitoring arrangements of the EIA action plan lies with the service completing the EIA. These arrangements should be built into the performance management framework.

Monitoring arrangements for the completion of EIAs will be undertaken by the Corporate Equality & Diversity Group and the oversight of the action plans will be undertaken by the Management Accountability Framework.

If applicable, where will the EIA Action Plan be monitored?	via Departmental Management Team and Budget Monitoring Groups
How often will the EIA Action Plan be reviewed?	Quarterly as part of the MAF process
When will the EIA be reviewed?	It will be reviewed at least every 3 years to meet legislative requirements
Who is responsible for carrying out this review?	Departmental Director

Author Signature	Mike Cliffe, Strategic Transport Manager	Date	13/09/2018
Head of Service/Director Signature		Date	14/09/2018
<i>The above signatures signify acceptance of the ownership of the full EIA, the responsibility for the associated Action Plan (if applicable) and the responsibility to publish the completed full EIA as per the requirements of the Equality Act 2010.</i>			
Departmental E&D Lead Signature	Gwen Kinloch	Date	14/09/2018